

## School Student Awards

\* indicates a required field

This grant provides sponsorship funding for student awards in conjunction with a school's annual awards night. Council will determine on a case-by-case basis the requirements for acknowledgement of sponsorship. Successful applicants will need to reapply each year for assessment on merit. The fund will provide awards sponsorship of up to \$300 per school, maximum \$150 per award.

Applications will be assessed by the Community Grants Program Assessment Panel against the Community Grants Program Policy based on the Assessment Criteria. A recommendation will be made by the Community Grants Program Assessment Panel with approval by the General Manager Liveability.

Application can be made through out the financial year.

## Policy Statement

South Burnett Regional Council ('Council') recognises the important contribution community organisations and individuals make to the Council area. Through the provision of community grants program, Council demonstrates its commitment to investing in initiatives and partnerships that align with Council's corporate priorities encouraging individuals and groups to make a positive and ongoing contribution to the region.

This policy is to guide the administration of Council's Community Grants Program so to ensure the grants contribute to Council achieving its strategic goals, identified key initiatives, and align with the intent of the *Local Government Act 2009* ('Act') and the *Local Government Regulation 2012* ('Regulation'), which state that assistance will be used for a purpose that is in the public interest.

This policy applies to all grants, donations, sponsorship and other assistance made to:

- eligible not-for-profit community organisations delivering programs, activities and events within the Council area; and
- eligible individual South Burnett residents to attend competitions or programs representing Queensland or Australia in their chosen performance field.

The provision of concessions and waivers relating to building and development applications, undetected water leaks, provision of recycled water, lease payment fees, rates and utilities charges are not covered by this policy.

For further information the Funding Guidelines can be found [HERE](#).

Should you need any further information or assistance, don't hesitate to contact the South Burnett Regional Council (07) 4189 9100 or email [info@sbrc.qld.gov.au](mailto:info@sbrc.qld.gov.au)

If you need to contact us throughout the application process, please quote the application number below:

# School Student Awards

## Form Preview

### Application Number

This field is read only.

### Confirmation of Eligibility

#### I confirm that the applicant ...

- has read and understands the funding guidelines and funding criteria
- is able to demonstrate alignment between their project and the aims of this program
- is a school located in the South Burnett Regional Council Region

#### Please select below: \*

☐ Yes, I meet all the above eligibility criteria ☐ No

You must confirm that all statements above are true and correct.

### Contact Details

\* indicates a required field

### Privacy Notice

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to [Disclaimer – South Burnett Regional Council](#)

### Applicant Details

#### Applicant School \*

Organisation Name

#### Primary address

Address

  

#### Postal address

Address

  

#### Applicant primary phone number \*

Must be an Australian phone number.

# School Student Awards

## Form Preview

**Email address \***

Must be an email address.

**Website**

Must be a URL.

Best contact person for this application

**Primary contact \***

Title

First Name

Last Name

This is the person we will correspond with about this grant.

**Position held at School \***

Principal, Deputy Principal, Teacher etc.,

**Phone number \***

Must be an Australian phone number.

**Mobile Phone Number \***

Must be an Australian phone number.

**Office phone number**

Must be an Australian phone number.

**Email address \***

This is the address we will use to correspond with you about this grant.

## Project Details

\* indicates a required field

**What geographical area does your school service? \***

**The number of students your school has enrolled? \***

# School Student Awards

## Form Preview

**School Award/s Name \***

**Please provide a short summary of your school award/s \***

Be descriptive, but succinct. Include a Short Description for award/s

**How will this sponsorship be acknowledged? \***

**Anticipated awards night \***

Must be a date and between 1/7/2023 and 30/6/2024.

If unknown, provide your best guess

**Location of project**

**Where will the award/s be held? \***

Must be within the boundaries of the South Burnett Region

**Project Budget**

**What is the total cost for the event? \***

Must be a dollar amount.

**Amount of funding required from Council for the event? \***

Must be a dollar amount.

As per policy \$300 per school, maximum \$150 per award.

**Supporting Material**

Award/s day/night program

Supporting documents can be in the form of a program

These documents are compulsory.

- Media/advertising acknowledging council's contribution.
- Program Draft showing Councils contribution.

# School Student Awards

## Form Preview

- Letter form Principal confirming awards night.

### Upload supporting documents here \*

Attach a file:

A minimum of 2 files must be attached.

## Declaration and Feedback

\* indicates a required field

### Certification

- I certify that to the best of my knowledge that the statements made within this application are true and correct.
- I understand that approval of support is subject to a signed agreement between the South Burnett Regional Council and the applicant.
- I understand that if South Burnett Regional Council approves the grant, I will be required to accept the conditions of the Funding Agreement in accordance with Council audit requirements.
- I understand that if Council approves the grant, I will be bound by the contents of my application to carry out my project as I have described.
- I understand that the South Burnett Regional Council does not accept any liability or responsibility for the supported event and that it is the responsibility of the applicant to provide the appropriate insurance cover.
- I agree a summary of sponsorship and financial report (acquittal) will be supplied (including a copy of all required receipts) within six (6) weeks of completion.
- I consent to the information contained within this application being disclosed to or by South Burnett Regional Council for the purpose of assessing, administering and monitoring my current and any future Council grant applications.
- I consent to South Burnett Regional Council using information contained within this application for reporting and publishing purposes.

I have read and agree to the above: \*

☐ Yes

☐ No

Name of authorised person \*

First Name

Last Name

Must be a senior staff member, board member or appropriately authorised volunteer

Date \*

Must be a date

### Applicant Feedback

# School Student Awards

## Form Preview

You are nearing the end of the application process. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

**Please indicate how you found the online application process:**

☐ Very easy    ☐ Easy    ☐ Neutral    ☐ Difficult    ☐ Very difficult

**How many minutes in total did it take you to complete this application? \***

Estimate in minutes i.e. 1 hour = 60

**Please provide us with your suggestions about any improvements and/or additions to the application process/form that you think we need to consider.**